



GOLF ACADEMY

INFORMATION 2010



CONTENTS

Golf Academy Welcome	Page	3
Frequently Asked Questions		4 - 7
Apartments Information		8 - 17
Clothing and Equipment List		18
Apartments Application Form		19 - 22
Cromwell College Application Form		23 – 25
Tuition and Behaviour Agreement		27 - 29



WELCOME TO THE CENTRAL OTAGO GOLF ACADEMY CROMWELL COLLEGE

Thank you for your interest in our programme. In this booklet you will find a range of information about our Academy, including past newsletters, frequently asked questions and magazine and newspaper articles. Since 2000 students from all over New Zealand and the world have come to participate in our programme and to experience Cromwell's distinctive style of student accommodation and the Independent Living programme. Students from outside Cromwell settle in very well to our programmes.

During a typical year our Academy golfers will -

- ◆ participate in over 70 practice sessions on the Cromwell College driving range or at the Cromwell Golf Club, supervised by our resident coach
- ◆ have their swings video and computer analysed
- ◆ participate in the Cromwell Golf Club championships
- ◆ play in numerous Saturday competitions
- ◆ play other courses in Otago including Wanaka, Arrowtown, Millbrook, Tarras, Roxburgh, Kelvin Heights, St Clair, Balmacewan, Jack's Point and The Hills
- ◆ participate in the Otago Age Group Championships and the Otago Open Championships
- ◆ compete in numerous tournaments including the Central Otago Junior Open, the Central Otago Senior Open, North Otago Open and South Island Match Play Championships
- ◆ receive one-on-one professional coaching from the teaching staff at The Hills on a regular basis
- ◆ informally complete a Rules of Golf course
- ◆ participate in the Central Otago pennants competition



All of our golfers have displayed a great deal of improvement in their golf, achieving major milestones such as personal best scores and significant handicap reductions. We believe our programme offers a great opportunity for students to improve their golf while still maintaining a full-time, high quality academic programme at one of New Zealand's best equipped rural secondary schools. Our students benefit from a wide range of golfing experience due to our excellent coaching staff, our relationship with The Hills, our close proximity to practice facilities, both at the College and the Cromwell Golf Club, and the excellent variety of other courses around Central Otago.

Please feel free to contact us if you have any questions or need clarification of any matter.

Mason Stretch
Principal

FREQUENTLY ASKED QUESTIONS CENTRAL OTAGO GOLF ACADEMY

What level of golf does the programme cater for?

- ◆ We are looking for students who are keen and enthusiastic about golf. You will be committing yourself to a year of golf training, coaching and playing with the goal that you will improve your handicap, golf knowledge, and course strategy. Ideally you should be a current player with a recognised official handicap. Our golf coaches can cater for all handicap ranges. The main requirement is enthusiasm and commitment.

The Hills

- ◆ The Central Otago Golf Academy is supported by The Hills, owned by entrepreneur, Michael Hill, and home of the New Zealand Open.

The association with The Hills provides young golfers attending the Academy with exclusive access to New Zealand's most high profile, privately owned course.

Coaching sessions with The Hills professional team are offered, in a bid to help foster the growth and development of junior players embarking on a golfing career.

Michael Hill's support sets the Central Otago Golf Academy apart and reflects his passion for helping young people strive to achieve their goals.



Describe the Cromwell Golf Club.

- ◆ The Cromwell Golf Club is situated about 1½ kilometres from the College. This par 73 course is built on free-draining soil with gently undulating terrain. This allows virtually year-round playability and the course is seldom closed. Most holes are tree-lined and there is an excellent variety of hole configuration. The greens are well-maintained. Perhaps the best advertisement for the course is the fact that it has played host to numerous Otago, South Island and National championships which have included age-group and masters competitions.
- ◆ In 2003, the Cromwell Golf Club embarked on a major rebuilding exercise which incorporated new greens, the resiting of certain holes and a housing development. All of these have enhanced the course.
- ◆ The club has a very active junior membership and has a policy of catering for junior and student membership.

Who are the coaches for the programme?

- ◆ Cromwell College is fortunate to have on staff Mr Colin Cowie. Colin has had a long and successful coaching record. He has an outstanding record of personal golf achievement including playing representative golf for Otago, winning five provincial titles and finishing second in the South Island Championships. Colin has also won numerous club tournaments. He was an original shareholder / owner of Park International Golf Club in Hamilton along with John Roche and John Griffin.
- ◆ The programme also utilises professional staff from Queenstown and Wanaka.

What does the \$15,150 fee cover?

- ◆ College fees
- ◆ Accommodation at the College Apartments
- ◆ Food
- ◆ Cromwell Golf Club Membership
- ◆ Golf Coaching
- ◆ Transportation to tournaments, coaching, and courses outside Cromwell

- ◆ Tournament and competition entry fees

Are there any additional costs?

- ◆ Your own personal golf equipment
- ◆ Extra trips out of Cromwell
- ◆ Some school subjects have different course costs – these are covered in the senior course book, e.g., Bursary Physical Education and Photography
- ◆ Certain National Golf Tournaments outside the Academy programme and those that occur during school holidays
- ◆ Other College sports teams which you may wish to play for will have subscription costs, tournament costs etc.
- ◆ All extra-curricular optional activities, e.g., rugby, learning a musical instrument etc, have possible extra costs
- ◆ Personal spending money



What supervision is there at the Apartments?

- ◆ Adult Managers live on site. The Managers assist with all aspects of the supervised flatting programme.

What contact is there with the home?

- ◆ Cromwell College publishes a fortnightly newsletter which is mailed to all parents. A fortnightly electronic newsletter is sent by e-mail to all who wish to be on the mailing list. Parents are also sent a copy of the school's information calendar at the beginning of the year. This calendar lists all the major dates and events which happen during the year. It also contains information about day to day life at Cromwell College. Regular school reports are sent out to parents. In addition, the Managers make a point of contacting parents personally on a regular basis.
- ◆ The College website at www.cromwell.school.nz is extensive and is updated weekly. The Golf Academy has its own page on the site.

What happens during school holidays?

- ◆ Students have several options during the school holidays. Most students go home, but others may make arrangements to stay with school friends in Cromwell. You will know the dates of all holidays at the beginning of the year. This should help in purchasing cheaper airfares, planning family holidays etc. The hostel is closed during term breaks.

When are decisions made about who gets into the programme?

- ◆ Cromwell College has a 'rolling entry' programme. As applications come into the school, decisions are made about acceptance. This gives the College a good idea about future numbers and it gives students a chance to plan for their next year's education. You are encouraged to submit your application as soon as possible.

Can I talk to students and/or parents of students who have been through the College's Apartments Independent Living Programme?

- ◆ The College has a list of parents who have sent their children to Cromwell College in the past, or are with us this year. Please contact the school office.
- ◆ Each year, the school holds public information evenings throughout New Zealand. Parents and students from previous years and parents of current students attend these meetings to share their experiences of Cromwell College.

What about skiing and snowboarding?

- ◆ Skiing and snowboarding are very popular activities during Term 3. The College has a very good arrangement with Cardrona Ski Field where we get very cheap season lift tickets. During Term 3 we can make arrangements for weekend skiing for golfers.

What are the participation requirements for the Golf Academy?

- ◆ A six day (and occasionally seven) week is the bottom line in participation at Cromwell College. We require students in the Golf Academy to fully commit to the programme. That means keeping on task for academic goals set at the start of the year, abiding by the rules of Cromwell College and the Apartments, being a useful member of a household and being able to give 100% to golf coaching and playing sessions.



How many subjects do I have to do at school?

- ◆ Cromwell College requires all students in Years 12 and 13 to study five subjects at school. With the permission of the principal, students may study six subjects at school. Many students in Years 12 and 13 study subjects at different levels.

What about correspondence study?

- ◆ Occasionally, a student may wish to study a subject which is not offered at Cromwell College, and in these situations correspondence study may be offered. Close and careful watch is kept over all students who are on correspondence, and students have regular and specific deadlines which must be adhered to. Correspondence study is offered through the Correspondence School, Open Polytechnic of New Zealand, Telford Rural Polytechnic and OtagoNet. We have also had students who have studied through Cromwell's branch of the Otago Polytechnic.

What equipment is essential and what is recommended?

- ◆ Golf clubs, trundler (if desired), shoes and golf wet weather gear.
- ◆ A mountain or road bike and helmet are useful, but not essential. The Apartments are about an 8 – 10 minute walk from the Cromwell College campus. Many students use their bikes for daily transport to and from the Apartments.
- ◆ Academy players will be provided with a uniform shirt, and all practise balls and equipment. Students are required to supply their own navy trousers and shorts.

What other activities are available in Cromwell?

- ◆ Cromwell College fields team sports in basketball, netball, rugby and hockey. Students may also compete in the individual sports of tennis, swimming, athletics, yachting, skiing, squash etc. Our sports people are very successful and we have had South Island and national champions in many sporting codes. The school also has a highly developed house system where students are assigned to one of the four houses – Pisa, Nevis, Kawarau and Clutha. Interhouse competitions take place in many diverse activities such as trivia, cricket max, ultimate Frisbee, table tennis etc. Trips to Queenstown, Wanaka and Dunedin are also popular with the students.

What success have students in your Academy had?

- ◆ Since 1997 Cromwell College has twice won the Otago-Southland Intercollegiate Championships and represented the region at the national finals. We have had numerous individual Otago Secondary School Champions.
- ◆ Since the start of the Golf Academy in 2000, Academy students have held many representative positions in Central Otago and Otago age group and senior teams as well as their home province.
- ◆ Thirteen Academy players and graduates have represented their province at U19 and Senior Representative Level. We have produced two National Representatives and a South Island Champion.
- ◆ Individual students have won numerous tournaments and age group competitions since the Academy was founded in 2000.
- ◆ As well as competition success our students have had personal success in course management strategy and handicap reduction.

What are the Apartments like?

- ◆ Located about one kilometre from the College campus are the Apartments. The Apartments are set on 1.5 hectares of land with extensive grassy areas. Each apartment houses up to six students and has bedrooms, living room, kitchen and bathroom. Every student has their own bedroom. The kitchens are fully equipped with appliances. In addition to the individual units the Apartments complex has a large common room, courtyard, computer room with Internet and e-mail access and shared laundry facilities.



THE APARTMENTS

Apartment life is a marvellous challenge, providing each student with the opportunity to take more control of their life.

The Apartments programme is designed to be an intermediate step between home and independent living. While there are certain essential routines, weekly life is centred around the students making their own decisions, with the support of the resident supervisors.

The year begins with managers ensuring that set routines are followed. As the year progresses, the aim is to reduce the managers direct influence, with students demonstrating increased self responsibility.



The challenge of learning to live with up to five other students means that for many, their lives will change dramatically. A positive approach from the students will produce increased self esteem, improved social interaction and provide for practical decision-making opportunities. The Apartments' lifestyle is excellent training for the world of work or tertiary study.

The Outdoor Pursuits Programme and Golf Academy enhance the Apartments living programme. Experienced staff take students through their chosen specialist programme. It is the student, however, who has to adapt to the lifestyle, set realistic goals and achieve them in a positive way. There is every opportunity for a student to succeed in all facets of school and Apartment life.

We wish you well for the year ahead. Choosing to challenge your schooling through our programme is the first step in an exciting year.

Mason Stretch
Principal
Cromwell College

Piers and Jenny Westacott
Managers
Apartments Facility/Programme

INTRODUCTION

The Cromwell College Apartments were opened in 1995 and expanded in 2004. They are within ten minutes walk from school and twenty minutes walk from the town centre.

The Apartments is a large complex with flats attached by a hallway. They have a current maximum capacity of thirty two Year 12 and 13 Cromwell College students and two resident managers.

The programme aims to provide an environment where senior students can learn to flat with up to five other students.

The managers promote and support the students throughout the year, developing their management, decision making, social co-operation and problem solving skills.



The Apartments have defined guidelines and routines and the expected behaviour of students is based on trust, independence, co-operation and concern for others in a monitored, independent flatting situation.

Weekday school work is complemented by a comprehensive Sunday programme for Outdoor Education students. Golf Academy students commit to a programme of coaching, practice, game and tournament experience. Although each week is a busy one, students are strongly encouraged to participate in school and community activities. By doing so, they will gain the maximum benefit from their stay in Cromwell.

FACILITIES INCLUDE

- Common Room: TV, video and DVD
Lounge furniture and pool table
Daily Newspaper
Telephone -0800 numbers recommended since phones are toll barred; cell phones are used successfully.
- Internet -There are internet and e-mail accessible computers in the complex, however the system is networked to the College computer system and is closely monitored. Hotmail and MSN are not available. Each student will have an email address which is Christian name and surname run together in lower case i.e. joebloggs@cromwell.school.nz.
- Laundry: 2 Washing Machines and 2 Dryers for flats 2, 3, 4 & 5. Flats 7 & 8 have their own laundries.

Six Student Flats: each with a large modern kitchen and living/dining room area. 5-6 students per flat – all rooms are single rooms.

- Manager's Flat
- Outside Quad garden area with seating and basketball hoop
- Indoor lockable storage
- BBQ- portable, gas
- Large front lawn for sport and leisure

Student's rooms are supplied with

Bed/mattress	Bedside cabinet
Mattress protector	Carpet
Duvet	Towel Rail
Pillow	Chair
Desk	Mirror
Lamp	Rubbish bin
Wardrobe with shelves	

Mail

Mail is delivered each morning Monday to Friday.

Address

Cromwell College Apartments
McNulty Road
Cromwell 9310

Telephone

Students 03 445 0623

Managers 03 445 1895

In emergencies students/parents can use the Managers phone in the office.

Toll Calls

Calls can be made using Phone Cards or parents can arrange an 0800 number.

Fax Number

03 445 1806

Damages

Students are held responsible for any damage caused by their own actions or that of their guests.



STAFF INVOLVED

Managers

The Apartments' managers live on the premises in an attached apartment. The managers' role is to help organise students to roster meals, chores and to monitor budgets and student's spending. They also coordinate **compulsory** study time at the College, two nights a week.

The managers are responsible for the day-to-day welfare of the students.

Each evening the students will be checked to see that they are present at curfew time. The

managers have the right to discipline students for lateness and general lack of responsibility in other areas of apartment life.

Apartments' Liaison Teacher

A staff member at Cromwell College has responsibility for the pastoral and academic welfare of all Apartments' students in regard to their academic work at school. Questions regarding academic progress should be addressed to the liaison teacher.

Principal

The Principal meets regularly with the managers and the liaison teacher to ensure the smooth running of the programme.

STUDENTS' DAY-TO-DAY RESPONSIBILITIES

Students are responsible for taking full part in the day-to-day running of their own flat and the Apartments as a whole. This includes:-

- communicating with the managers
- cooking on a roster system
- being responsible for keeping their own room tidy and clean
- working with flat-mates on flat chores on a roster system
- helping with jobs around the hostel eg. Laundry area/Common Room
- doing personal washing and drying
- studying productively during study time
- shopping for their flat at the local supermarket
- attending and contributing to weekly meetings

Compulsory Study Time

Students will be expected to attend study on at the College on Tuesday and Wednesday nights from 7.00 pm to 8.30 pm. Supervision is by a member of the Cromwell College teaching staff.



Travel

Students are to make their own travel arrangements to and from home and the airport in Queenstown. The managers will arrange for students to be transported from the airport to Cromwell at the beginning and end of each term. Transportation required to/from Queenstown Airport at any other time will incur a charge for each trip.

Guests

Depending on availability, rooms are available for parents to stay overnight at a small charge. Local students are able to stay only with the permission of the managers.

Sickness

If students are sick, they are to report to the Manager on duty by 8.00 am. Medical and dental appointments will be made at the local Medical Centre and bills will be charged to the parents through the school.

The closest hospital for emergencies is Dunstan Hospital, located in Clyde, 20 minutes from Cromwell.

Permission needed for:

Overnight/Weekend Passes

Students are able to have overnight leave on certain weekend nights. Generally speaking overnight leave is not available for any students during the first term. If students are away for the whole weekend it could have a detrimental effect on their OP/Golf programmes i.e. missing safety lessons on rock climbing could jeopardise the balance of the programme.

NB 'Blanket' permission letters cannot be given for the year.

Dinner Out

Students must get permission from the managers if they want to miss dinner. They must also let their flat cook know.

Missing Study

Permission from the manager is needed to miss study. Only sporting, cultural or other official school activities will be accepted as suitable reasons to miss study. Work missed will be expected to be made up from the student's own free time.



Vehicles

Extended or regular travel in another student's vehicle must have parental permission.

Students are not allowed to have a vehicle at the Apartments.

SAFETY AND SECURITY

Safety for yourself and your own personal property is important. For your own protection you should carry **personal property insurance** for your belongings. The school assumes no responsibility or liability and provides no insurance for your personal property. To discourage theft we strongly urge you to take the following precautions:-

- Secure your money and valuables. Do not leave them visible in your room.
- Report anything or anybody suspicious.
- Do not invite strangers onto the premises.
- Make sure your clothes and books are labelled with your name. All outside doors will be locked overnight
- You are advised not to walk alone at night.
- Do not at any time tamper with the fire alarms, fire hoses or extinguishers.

Fire Prevention

Candles, incense/oil burners are not permitted. Electrical appliances should be used with common sense. Fireworks of any type are totally banned. Electric blankets are **not** permitted.

Fire Drill

This will be necessary from time to time. Vacate the building as quickly as possible whenever the alarm is sounded. Follow the directions displayed in each unit, hallway and common room.

Heating

The Central Otago winter means high power usage. Some units have wall mounted fan heaters on a timer and thermostat and oil column heaters in the halls, others have central heating. We do not encourage students to use heaters in their rooms.

- Students are responsible for ensuring all heating is turned off when either the room or unit is unoccupied.
- No clothing is to be placed on or over the heater.
- Hot water bottles are a useful addition for night warmth.
- Definitely no electric blankets are allowed.



Bedclothes

The provided duvet may be insufficient for our cold winters. A warmer and/or additional bed covering may be required. A woollen underlay or blanket is recommended.

Maintenance

Day to day care of the facility is each student's responsibility. As with any flatting situation, wilful damage may lead to disciplinary measures, as well as being charged for repair and replacement.

Bicycles

A good quality bike is useful, access around Cromwell is obviously helped by being mobile. It is recommended that each bike is locked to the bike stands. Bike helmets are compulsory, as are correct lights for any night use. A repair kit is also an advantage. Please contact the managers if you would like to discuss bicycles.

RESPONSIBLE FREEDOM

For any community to function smoothly, all members are expected to conform to defined standards of behaviour. These include the consideration of others and their property at all times. Your responsibility as a community member is to respond to the needs of others in a reasonable way. A student who participates in abusive or offensive behaviour may lose his/her privilege to reside at the Apartments.

The following are types of misconduct for which a student may face disciplinary action –

The following are types of misconduct for which a student may face disciplinary action –

Alcohol: Drinking and/or possession of alcohol

Drugs: Manufacture, use, possession, distribution, sale or consumption of illegal and/or dangerous drugs.

Smoking: Smoking in or around the Apartments.

Relationships: Inappropriate relationships between students.

<u>Safety</u>	
<u>Equipment:</u>	Misuse or tampering with fire safety equipment and/or failure to evacuate the building immediately upon the sound of an alarm or to follow specific evacuation and safety procedures.
<u>Conduct of</u>	
<u>Guests:</u>	Failure to take responsibility for controlling the conduct of guests. Having visitors after curfew.
<u>End of Day:</u>	Failing to be on the premises during the hours required.
<u>Noise:</u>	Noise that unreasonably disrupts others at any time or that violates specific quiet hours. At the discretion of the managers, radios and stereos may be allowed during study time. The volume must be kept low. The same applies at night time.
<u>Weapons:</u>	Possession of weapons or dangerous instruments.
<u>Pets:</u>	Possession of pets.
<u>Furniture:</u>	Unauthorised use or movement of individual room and lounge furniture.
<u>Vandalism:</u>	The vandalising or damage of any Apartment facilities.
<u>Explosives:</u>	Possession of explosives and flammable substances including fireworks.
<u>Computers:</u>	Inappropriate use of internet or e-mail access.
<u>Other:</u>	Any other behaviour that brings the College or the Apartments into disrepute.

CONSEQUENCES FOR MISCONDUCT

<u>Warning:</u>	A verbal and/or written warning of further action if repeated violations occur.
<u>Extra Duties:</u>	If the student's responsibilities are not fulfilled extra duties may be assigned at the manager's discretion.
<u>Restitution:</u>	A charge for repair or replacement and associated costs of damaged property.
<u>Probation:</u>	A written reprimand which indicates that continued residence is contingent upon responsible behaviour.
<u>Suspension:</u>	For a stated period of time away from the Apartments.
<u>Expulsion:</u>	On a specified date with no refund of payment as well as denied any future visits to the Apartments.

GENERAL INFORMATION

<u>Holidays:</u>	Students are to pack up and vacate their rooms at the end of each term. Adequate internal locked storage is available.
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- Notices:** Parents will receive a communication, in voice, e-mail or letter, from the managers twice a term. Copies of school newsletters will also be sent to parents.
- Information:** Students **must** read the foyer whiteboard to keep up-to-date with what is going on at the Apartments.
- Meetings:** Apartment and flat meetings will be held regularly with the manager, usually on Monday evenings.
- Complaints:** Should be addressed to the managers, Principal or Apartments' liaison teacher.

DAILY ROUTINE

Morning Routines

Students will be woken up by 7.30 am. Students must arrive at Cromwell College on time each day.

Afternoon Routines

Monday is shopping day. Golf Academy students may have tuition. Sports practices may be scheduled for after school. Students who are designated cooks need to prepare food for the evening and defrost anything required for the next day.

Evening Routines

Monday to Wednesday

Students on cooking duty must commence at 4.45 pm. The evening meal should be finished and kitchens cleaned by 6.45 pm, giving students plenty of time to organise themselves for study from 7.00 to 8.30 pm. This is designated a quiet time, so no television etc is allowed. Students may take a break between 8.00 and 8.10 pm if they wish to do so. Students must be in their own flats and preparing for bed by 10.00 pm.

Thursday Evening

Students must be at the Apartments to complete their cleaning according to the roster before leaving for school on Friday morning.

Friday

Cleaning is checked and students must return and redo inadequately done jobs before 5.00 pm.

Curfew is usually midnight on Friday.

Saturday

Golfers take part in their programme. Preparation and lunch for Sunday activities must be done before bed time. Curfew is midnight.

Sunday

Golfers have the chance to do their own activities and relax. Students are also expected, as a group, to make time on Sunday evenings to plan their budget for the week and have it ready by 6.00 pm. Students must be in their own flats and preparing for bed by 10.00 pm.



CONDUCT CONTRACT

Included with this booklet is a copy of the Conduct Contract which you and your parents need to read very carefully, sign and return to Cromwell College.

LIFE-SKILLS PROGRAMME

- Cooking and kitchen hygiene
- Budget planning and analysis
- Time management
- First Aid
- Negotiation and Mediation
- Drugs, Alcohol and Personal health
- Study and Exam techniques

THE ROLE OF APARTMENTS' LIAISON TEACHER

It's a big step moving from 'home' to the Cromwell College Apartments. There are a multitude of reasons why students come to the Apartments. In due course you will find out from your fellow Apartments' students why they have come. For most of you it will be a completely different experience. As in any change, you will gain many rewards, but also encounter challenges. The staff will assist you in this journey as you gain life skills, recreational skills and academic knowledge, to enter society as talented well balanced young adults.

The role of the Apartments' Liaison Teacher is fundamentally a link between the Apartments and school. The teacher's job encompasses such things as –

- the source of knowledge about school programmes, requirements and activities
- assisting with your subject choices at Cromwell College and later, entry to tertiary learning
- regularly liaising with you about how well you are going academically and socially at school. Setting and re-evaluating your goals as the year progresses
- working closely with the Apartments' Managers , Form Teachers and Academy Directors to ensure you get all the required information and assistance you need to have a successful year
- being a good listener when you have questions or concerns (they could be school ones or they could be others) and trying to be wise counsel or pointing you towards wise counsel
- being an advocate for Apartments ' students to school management,
- enforcing the rules that apply to you at school and on school trips.

Apart from seeing you on a regular basis at school, the liaison teacher will be a frequent visitor to the Apartments. The liaison teacher will endeavour to be fair, consistent, approachable, understands your needs and be realistic in expectations. This is important, because you and your wider education are important to us.

A WORD FROM THE GOLF COACH

Welcome to the Golf Academy.

The programme involves a coaching session with me each Tuesday and Thursday plus a lesson from a selected professional every three weeks. Your success will reflect the amount of progress you do in addition to these sessions. Regular visits are made to neighbouring clubs where we enjoy their hospitality and the use of their facilities. During the first term there are many tournaments as well as the Cromwell Club Championships and pennant matches. The programme is very full and busy. In addition to this if there is no tournament on a Saturday you are expected to take part in the Cromwell Club competition draw and play with the adults.

Goal setting is an important part of making progress in your chosen sport, in your academic life and in your personal life. I encourage you to write down your long term goals. Increasing your fitness, flexibility and strength, becoming well organized and adapting the healthy lifestyle of an athlete are all parts of becoming a better golfer.

Finally golf is a game. As a game it is supposed to be fun. With the amount of golf that will be happening during the first term there is a danger that you can become "over golfed" and the fun is diminished. There is also a danger that you will have difficulty in balancing academic requirements, social life and lots of golf. I recommend that you talk to me, the liaison teacher or to Piers and Jenny to get you back to enjoying your life as you grow through the Apartments programme.

Be positive.

**Colin Cowie
Golf Coach**



CROMWELL COLLEGE GOLF ACADEMY CLOTHING AND EQUIPMENT LIST

ALL items should be marked clearly and permanently with the student's name.

For Year 12 Full Summer Uniform, including physical education uniform.
Winter Uniform required for Term 2 and Term 3 .

For Year 13 Mufti, as outlined in the Dress Code. In addition:
Swim suit (Mufti)
Bathing towels -minimum of two
Sports shoes (non-marking soles), minimum of one pair
Cap or Sunhat
Mufti Clothing (preferably easy care)
Toilet requirements: - hairbrush
 - comb -soap
 - shampoo
 - toothpaste
 - toothbrush
 - nail scissors
 - sponge bag
 - sunscreen
 - insect repellent

Shoe cleaning equipment
Padlock and keys
Clothes hangers -four to six
Extra pillow if required -one is supplied
Bed linen -four single sheets, four pillow cases
Extra blanket if required -**no electric blankets allowed**
Under blanket
Duvet cover and items to make room more personal- blue tac only allowed on
the walls
Hot Water Bottle

For Golf Academy

Golf Clubs
Golf Trundler
Golf Shoes
Golf Rain Suit
Golf Umbrella
Balls, tees etc -for playing
Sun hat
Sun glasses
Hooded Golf Bag
Ball gathering bag – if possible

Bring if you own: Mountain Bike, Ski Gear.



CROMWELL COLLEGE APARTMENTS APPLICATION 2010

Please complete the application form, the Apartments Tuition and Behaviour Agreement, the Cromwell College Application for Enrolment Form.

Please submit the following items with your application booklet:

1. A copy of your latest school report.
2. A copy of your NCEA Record of Achievement.
3. A report in your own handwriting which explains why you wish to attend Cromwell College and participate in your chosen academy. This report should detail things such as your past and current experiences and successes, your future goals and ambitions, what you hope to gain from your experiences, how you feel about sharing a living space with other young people, etc. Please limit your report to no more than two sides of an A4 sheet of paper.
4. Detail any learning needs that you may have that will assist your teachers next year.
5. A deposit of \$250.00. If your application is unsuccessful your deposit will be returned to you. If your application is successful and you withdraw from the programme by 4 September then \$150 will be refunded to you. Any refund for withdrawal after this date will be at the principal's discretion.

Please send your completed application and supporting documentation to:

Cromwell College
Barry Avenue
Cromwell 9310
Central Otago

Note – Applications close on Friday 4 September 2009. Cromwell College also operates a “rolling entry” system of acceptance for both academies. Effectively this means that we will start the decision process upon receiving your application. This gives both you and the College time to plan and prepare for next year.

Assuming everything is in order you will usually receive an answer within two to three weeks. Because of the “rolling entry” policy you are encouraged to apply early. We have a limit of 32 students in total between the two academies. Once this limit is reached further acceptable students will be placed on a waiting list.



CROMWELL COLLEGE APARTMENTS APPLICATION 2010

Name: _____

Date of Birth: _____

Home Mailing Address:

Phone: _____ Fax: _____

Email: _____

Current School

Current School Year 11 12 13 (please circle)

I am applying for the **Golf Academy** (circle)

Personal Declaration (circle)

These questions must be answered honestly for you to gain and maintain a place in the apartment and academy programmes

1. Have you ever:

- | | |
|---------------------------------------------------------------|-------|
| • Been stood down from a school? | Y / N |
| • Been suspended from a school? | Y / N |
| • Had involvement with the police? – eg drugs, alcohol, other | Y / N |

If you have answered yes to any of the above then we request that you provide us with relevant information.

2. I am a non smoker Y / N

3. I have no physical, emotional or social needs that will limit my ability to be fully involved in the apartments, curriculum and academy programmes. If Yes then please provide us with the relevant information.

Y / N

REFEREES

Please supply the names, addresses and telephone numbers of two adults who are willing to act as referees on your behalf. One of these must be a staff member at your current school. Please ensure that you check with your nominated referees in advance.

Referee One _____

Position Held _____

Work Phone _____

Home Phone _____

Cell _____

Referee Two _____

Position Held _____

Work Phone _____

Home Phone _____

Cell _____

Cromwell College reserves the right to contact other people at your current school or elsewhere if we need more information to support your application.

STUDENT DETAILS

Family Name _____	Year (now) _____	Class (Office) _____
First Names _____	Year enrolling for _____	
	Gender _____	
Preferred Name _____	Date of Birth _____	
Mail to Whom _____	Enrolment Number (Office) _____	
E-mail address _____	House (Office) _____	
Address _____	Date of first attendance _____	
	Emergency Contact Number _____	
	Postcode _____	
Home Telephone _____	Fax _____	

Are you a NZ citizen? Yes No

If No, what is your Resident Status? _____

Type of Visa _____ Invoices/Accounts are to be sent to:

Nationality - which country were you born in? _____ Father Mother Other

_____ If other, please name _____

First Language - English? _____

Last School Attended _____ ***A photocopy of identification (ie. Birth certificate, passport) is required***

Address _____

PARENT/CAREGIVER #1

Family Name _____	Occupation _____
Title - Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>	Workplace _____
First Names _____	Relationship: ie. Mother/Stepmother _____
Address _____	
	Postcode _____
Home Phone _____	Does the child live with you? Yes <input type="checkbox"/> No <input type="checkbox"/>
Work Phone _____	Are you a legal guardian? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Access rights? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Documentation required for custody arrangements.

PARENT/CAREGIVER #2

Family Name _____	Occupation _____
Title - Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>	Workplace _____
First Names _____	Relationship: ie. Father/Stepfather _____
Address _____	
	Postcode _____
Home Phone _____	Does the child live with you? Yes <input type="checkbox"/> No <input type="checkbox"/>
Work Phone _____	Are you a legal guardian? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Access rights? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Documentation required for custody arrangements.

CAREGIVER # 3**This section is to be filled in only where a family thinks it appropriate, or as an emergency contact**

Family Name _____ Occupation _____
 Title - Mr Mrs Miss Ms Workplace _____
 First Names _____ Relationship: Grandparent etc _____
 Address _____

 _____ Postcode _____ Does the child live with this caregiver? Yes No
 Home Phone _____ Is the caregiver a legal guardian? Yes No
 Work Phone _____ Does the caregiver have access rights? Yes No

STUDENT MEDICAL INFORMATION

Does the student have any medical problems Yes No
 If yes, please specify, with degree of severity _____

 Name of child's or family doctor _____
 Name of child's or family dentist _____

OTHER STUDENT INFORMATION

Ethnic Group: please specify _____
Do you have any Maori Ancestors? Yes No Which Iwi _____
Country of Birth _____ **Citizen or Permanent Resident of** _____
 (Documentation required)

Cyber safety Agreement: On arrival students will be given a cyber safety agreement to take home, please ensure you complete the cyber safety agreement and return it to the office as soon as possible, replacement copies can be collected from the office.

SPECIAL NEEDS

- 1 **My child is receiving help/has received help with:**
 - Reading
 - Maths
 - Other (please explain) _____
- 2 **My child has received help/is receiving assistance from:**
 - Public Health Nurse
 - Psychologist
 - Social Welfare
 - Other (please explain) _____

Please detail:

MY CHILD'S CULTURAL INTERESTS

My child takes part in the following clubs, interests, hobbies, activities outside of school (please tick as appropriate and provide details):

- | | |
|--------------------------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Music _____ | <input type="checkbox"/> Guides/Scouts _____ |
| <input type="checkbox"/> Dance _____ | <input type="checkbox"/> Collecting _____ |
| <input type="checkbox"/> St John's _____ | <input type="checkbox"/> Computers _____ |
| <input type="checkbox"/> Church Activities _____ | <input type="checkbox"/> Cultural Groups _____ |
| <input type="checkbox"/> Speech _____ | <input type="checkbox"/> Drama _____ |
| <input type="checkbox"/> Other (please give further details below) _____ | |
-
-

OTHER DETAILS

Is there any other information that may be helpful for us in knowing, understanding and assisting your child/children/family? (Eg. adopted child, blended family, custody arrangements etc.)

Please give names and addresses of parents/guardians not residing with your child who should receive student's College Reports and College Newsletters. If no listing here these items will not be sent.

I agree to comply with the school's requirements concerning discipline, attendance, uniform, fees, books and all other matters pertaining to the welfare of the College. I will do my best to see that

_____ complies with the College Regulations.

Signature of Parent/Guardian

Date

I will comply with the school regulations and act with consideration for other students and school staff.

Signature of Student

Date

2010 CROMWELL COLLEGE APARTMENTS TUITION AND BEHAVIOUR AGREEMENT

**This is an agreement between(the student) AND
..... (the parents or guardians) AND Cromwell College.**

- 1 All Apartments students will be involved with the Outdoor Pursuits Academy or the Cromwell College Golf Academy
- 2 The College reserves the right to alter any Apartments, Outdoor Pursuits or Golf Programme as befits the school.

Cromwell College will endeavour to

- a Provide the student with tuition as pertains to their chosen programme.
- b Provide a safe and supportive living and learning environment at the Apartments.
- c Provide help, support and guidance to the student during their tenure.
- d Maintain regular contact with home.
- e Provide a course of study that best fits the student's needs and abilities. The College reserves the right to place all students into a course of study which the College determines is best suited to the student's ability level.

The parents or guardians agree that

- a The student is subject to the rules and regulations of Cromwell College and to the discipline provisions or the New Zealand Education Act, 1989.
- b The student will follow instructions, rules and regulations as set out by the hostel managers, academy directors and Cromwell College staff.
- c The College will be provided with necessary medical, educational and welfare history.
- d The College will be provided with any information on a student's disciplinary record pertaining to stand-down, suspension or police involvement.
- e The College has the authority to provide consent in the event of a medical emergency in situations where the parents are unable to be contacted.
- f The College has the right to alter the student's course of study if this is seen to be in the best interest of the student.
- g They will provide the student with an adequate level of funding for personal effects, travel, etc.
- h They will be responsible for the cost of any damage done to the school, the Apartments or public property by the student.
- i All fees will be paid as required in the timeframe set out by the College.

The Student will

- a Take part fully in all aspects of the programme including academic study at school, commitment to the chosen academy and commitment to the life and philosophy of the Apartments programme.
- b Follow all rules and regulations as set out by the school and hostel managers.
- c Exercise care and concern in respect to school, Apartments', other students', staff and the Cromwell community's property.
- d Abide by the drug, alcohol and smoke-free status of the Apartments and the College.

Additional Information

- 1 Normally the course of study for the Golf Academy is for one academic year.
- 2 At the discretion of the principal, students may enrol for a period of time of less than one year, or may enter the programme at a time other than January. It would usually be expected that these entry points will be at the beginning of a term.
- 3 Students who disregard the rules and regulations of the programme may be removed from the Apartments. This may be the result of repeated offences or the commission of a serious offence. Parents and caregivers will be warned in advance if the student's behaviour is causing concern. However, in the case of a serious offence the school may act immediately. Serious offences could include but are not limited to:
 - a. violation of the drug, alcohol and smoke-free status
 - b. physical or verbal assault on a student or staff member
 - c. wilful damage to property
- 4 In such cases, the Principal will consult with the College's Board of Trustees, the Apartments managers, the Assistant Principals responsible for Apartments students and due process and investigate the situation. On the basis of this investigation the Principal will have the right to suspend the student from the Apartments for a period of time or exclude the student from the Apartments for the remainder of the year. If, in the opinion of the hostel manager and the Principal, the student is likely to be a danger to others or to property, removal may be immediate and the police may be involved. Students who come under the disciplinary provisions of the Apartments in relation to drug use may be asked to submit themselves for regular drug testing as a condition of continuing in the programme.
- 5 If a student is suspended or excluded from the Apartments it shall be the responsibility of the parents to find alternative accommodation.
- 6 In all cases involving illegal activity, the College reserves the right to involve the police.
- 7 All fees must be paid within 30 days of receipt of invoice. The College reserves the right to terminate the enrolment of a student at the Apartments if fees are not paid. The College will send out regular invoices for fees and will facilitate a direct credit payment system if this is desired. The College reserves the right to employ the services of a debt collection agency if fees are not paid on time. All costs related to debt collection will be the responsibility of the student's parents or caregivers.

- 8 Students who wish to leave the programme early are encouraged to do so at the end of a term. Parents and caregivers should give the school six weeks notice of this situation. Students who leave the programme part-way through any term for any reason will be required to pay the fees for that term and any outstanding costs or damages owing to the school.
- 9 As a general rule students in the Apartments' programmes are not allowed to have a car or motorcycle. Students who have a valid reason for needing motorised transport must contact the principal in advance to discuss the situation. If the principal grants permission for a car or motorcycle then the student and caregiver must agree to the school's conditions of use. These conditions include the surrender of keys to the managers and only using the vehicle as pre-arranged with the managers.

STUDENT AGREEMENT

I have read and understood the terms set out in the agreement and I agree to abide by them.

Signed Date

Name of Student

PARENT OR CAREGIVER AGREEMENT - all caregivers must sign

I have read and understood the terms set out in the agreement and I agree to abide by them.

Signed..... Date

Full Name of Caregiver

Relationship to Student

Signed Date

Full Name of Caregiver

Relationship to Student

SIGNED on Behalf of CROMWELL COLLEGE

Signed Date

Full name of representative

Position at the College